Hotwells & District Allotments Association Ltd
Registered under the Industrial and Provident Societies Act 1965. Registered No: 6359R
Registered Office: 2 Kennel Lodge Road, Bower Ashton, Bristol BS3 2JT

Accident Report Form

When completed, please return form to your site rep or post to: HwDAA, 2 Kennel Lodge Rd, Bower Ashton, BS3 2JT

1. **Person injured**	
Name	
Home address	
	Postcode
Telephone number	Email
Site	Plot Number:

2. **Person reporting the incident** – if other than the injured person	
Name	
Home address	
	Postcode
Telephone number	email

3. **Accident**	
Date	Time
Place where accident happened:	
Equipment involved (eg strimmer, fork, secateurs)	

4. **Brief description of the incident:** what happened – the cause and nature of the injury
Continue on new page if necessary.

5. **What action did you take after the accident?**	
Continue on new page if necessary.	
Signed	**Date**